January 12, 2024

Angie Alexander, Procurement Specialist

angalexander@idoa.in.gov

Indiana Department of Administration

Procurement Division

402 West Washington Street, Room W468

Indianapolis, IN 46204

Dear Ms. Alexander:

### 2.2.1 Summary of Ability and Desire to Supply the Required Products or Services

Indiana University, on behalf of its Indiana Institute on Disability and Community and our Early Childhood Center, express our desire and ability to provide the Authorized Activities for First Steps System for Professional Development, Training, and Technical Assistance and all other products and services subject to the terms and conditions set forth in the RFP 24-78007, including, but not limited to, the State's mandatory contract clauses.

As long-time professional development trainers, technical assistance providers, and evaluators who have worked closely with Indiana Family and Social Services Administration; the Division of Disability and Rehabilitative Services (DDRS), and the Bureau of Child Development Services (BCDS), we have the combined expertise and experience to successfully provide consistent, responsive, high-quality training and technical assistance services throughout Indiana. As the state’s University Center on Excellence in Disabilities, we are dedicated to improving the quality and impact of Indiana's personnel supporting eligible infants, toddlers, and their families enrolled in the First Steps program.

Should Indiana University be selected to provide the products and/or services outlined in our proposal, as a State Educational Institution, Indiana University requests that the contract template included in the Request for Proposal (24-78007), be deleted in its entirety and replaced with the “Standard Terms and Conditions for Contracts Between the State of Indiana and State Institutions of Higher Education,” as provided in the 2021 State Educational Institution Contract template (updated 04/18/2022) for the State of Indiana located here:

<https://www.in.gov/idoa/3000.htm>.

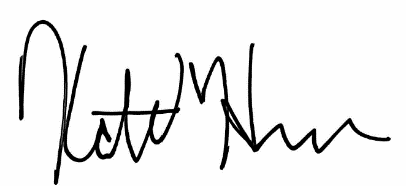
### 2.2.2 Signature of Authorized Representative

~~A close-up of a signature

Description automatically generated~~

Steven Allen Martin

Associate Vice President for Research Administration



Principal contact:

Dr. Katie Herron, Ph.D., Director

Early Childhood Center

Indiana Institute on Disability and Community

2810 E Discovery Parkway,

Bloomington, IN 47408-9801

P: (812) 855-6508

F: (812) 855-9630

kgherron@indiana.edu

### 2.2.3 Respondent Notification

Email address for notifying Indiana University: [IUaward@iu.edu](mailto:IUaward@iu.edu)

### 2.2.4 Secretary of State

**Indiana Secretary of State Registration - Response for Proposals**

Indiana University is not a corporation; hence Indiana University does not file with the Secretary of State. Indiana University is organizationally considered to be a "State of Indiana Governmental Tax-Exempt Organization"; exempt from income tax (outside of Section 501(a) of the Internal Revenue Code).

### 2.2.5 Other Information

Not applicable.